



April 18, 2020  
9:00 am – 3:00 pm  
Durand Schools  
200 W South St - Durand, IL

**IN CONSIDERATION HEREOF, VENDOR AGREES TO THE FOLLOWING:**

1. No booth will be held without this application/agreement form, fully completed with payment, to guarantee a spot. Checks are to be made payable to DARTS. Application fees are nonrefundable. No refunds will be made for weather, accident, health, or other causes for non-participation.
2. Large gym booth sizes are 8x8 or hallway booths are 5x10. Booth rental fee is \$40.00 for non DARTS members. DARTS members rental fee is \$30.00. Rental fee is for the space only. You must bring your own tables, chairs, etc. No easy up tents or canopies are allowed.
3. Home show will be Saturday from 9:00 a.m. until 3:00 p.m.
4. All vendors must be set up and be ready the day of the home show by 8:30 a.m. Vendors are responsible for their own set-up. You will not be allowed to come in and set-up your booth space after 8:30 a.m. and you will forfeit all money that is paid. This is required so you do not interfere with potential business of the other Vendors around you. More information on setup time will be provided once all registrations are received. Breakdown can start no earlier than 3:00 p.m. on the day of the home show and must be completed by 4:30 p.m. **\*\*Before leaving, be sure your area is clean and trash free.**
5. Vendor tables/booths must be manned at all times and intact until show closes at 3:00 p.m. DARTS and Durand Schools are not responsible for merchandise or display materials.
6. Vendors will be fully responsible for any loss or damage to his or her property by theft, fire, casualty or otherwise. DARTS and Durand Schools expressly disclaims any responsibility for the same. Vendors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Vendor is responsible for the conduct of their employees and/or representatives and activities must not detract from the image or welfare of the home show.
7. If selling any products or services at the home show, Vendor is responsible for any taxes, health department permits, etc. that would be required for the Vendor.
8. Only one business per table; space may not be sublet or shared without prior authorization from DARTS.
9. Absolutely **NO** Gun, Liquor, Tobacco sales nor any gun, liquor, tobacco product accessories, including vaping products. No smoking, including vaping, within the building confines. DARTS reserves the right, in its sole discretion to determine materials or objects offered for sale to be inappropriate for this venue and require the removal thereof.
10. DARTS and Durand Schools shall not be responsible for, and you (Vendor) hereby releases DARTS and Durand Schools for any injury or damages sustained by you from any other Vendor on any member of the public.
11. DARTS will be advertising and promoting the event via several channels: local papers, social media, flyers, email, etc. Vendors are expected to also help promote the event through your own networks.
12. It is strongly recommended to have an item or gift basket for a raffle drawing, pens/pencils/etc for patrons to pickup, and any other marketing material you would like to offer. **Any raffle items or marketing items must be given away for no charge to the patrons.**



**April in Durand**  
Registration Form

Event Details:

April 18, 2020 9:00 am – 3:00 pm  
Durand Schools – 200 W South Street Durand, IL 61024

Personal or Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Product or Service you will be promoting: \_\_\_\_\_

Booth Fees:  \$40 (Non-DARTS Member)  
 \$30 (DARTS Member)

Preference (no guarantee) of booth location:  Large gym (8x8)  
 Hallway (5x10)

\* Note: No booths will be setup in the small gym. The hallway in front of the library will be used. The main entrance to the home show this year will be the East doors.

Please make checks payable to: DARTS

Mail registration form and check to: DARTS  
PO Box 133  
Durand, IL 61024

Registration form and money is due by **March 10, 2020**. This ensures your information on all marketing and promotional material.

Please contact Lisatte at (630) 677-4699 or email [aprilindurand@gmail.com](mailto:aprilindurand@gmail.com) with any questions.

I have read and agree to the Vendor Agreement:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date